

APPENDIX THREE AUTHORITIES AND REFERENCES

INTRODUCTION

Purpose

- A. To provide guidance to County agencies, local jurisdictions, and organizations on administrative matters necessary to support operations during emergencies or disasters, and to preserve vital records. This Plan was developed and is maintained pursuant to, but not limited to the following statutes, regulations, and existing plan documents. Each Appendix and Emergency Support Function (ESF) in this plan may include additional references that pertain to that specific document.

CONCEPT OF OPERATIONS

- A. County agencies and local jurisdictions or organizations with emergency management responsibilities will establish, maintain, and protect vital records under a record retention program as defined in RCW 40.10.010. Department heads are responsible to ensure the preservation of vital records. Methods to preserve vital records include, but are not limited to:
1. Computer backups, kept off-site.
 2. Fire proof file cabinets/vaults.
- B. Reports are required from county agencies and local jurisdictions or organizations to provide the legislative authorities, Sheriff/Director of Emergency Management, and other officials with information concerning the nature, magnitude, and impact of an emergency or disaster, and for use in evaluating and providing the most efficient and appropriate emergency or disaster response assets and services. Reports required include, but are not limited to:
1. Situation Reports.
 2. Request for assistance.
 3. Damage Assessment Reports. Reports will be supplied to the County's Emergency Operations Center (EOC), or other location determined by Emergency Management. It is the responsibility of the Emergency Management Specialists to administer this information and ensure that it is appropriately disseminated.
- C. Chelan County Emergency Management will use emergency workers as outlined in state law. "Emergency Worker" is defined in RCW 38.52.010(4), and rules and regulations concerning workers are outlined in RCW 38.52.310. Chapter 118.04 WAC covers the Emergency Worker Program in detail.

- D. Liability coverage
1. Chelan County Emergency Management will obtain a state EMD Incident Number. State EMD incident numbers are assigned to local jurisdictions for all actions taken that are intended to protect life, property, and the environment during the incident period of any given event. They will be used for the duration of the incident and the recovery period.
 2. Equipment and vehicles should only be used by trained, qualified personnel. Personal property not relevant to the mission will not be considered for compensation coverage.
 3. Claims under a state EMD incident number will be coordinated through the Sheriff/Director of Chelan County Emergency Management.
- E. In instances where emergency work is performed to protect life and property, requirements for environmental review and permits may be waived or orally approved as per the following statutes and regulations:
1. Construction Projects in State Waters (Hydraulic Projects or Other Works), RCW 75.20.100.
 2. Forest Practices Act (Application for Forest Practices, RCW 76.09.060.
 3. Flood Plain Management (Processing of Permits and Authorizations for Emergency Water Withdrawal and Facilities to be Expedited), RCW 86.16.180.
 4. Shorelines Management Act (Shoreline Permits), WAC 173.14.040.(2).(3).
 5. State Environmental Policy Act (SEPA), (Exceptions for Emergency Actions), WAC 197.10.180.
- F. Many structures, archaeological sites, or properties of historical significance are protected by law. Non-time critical missions and recovery actions affecting such protected areas should be coordinated with the Department of Community, Trade and Economic Development, Office of Archaeology and Historic Preservation.
- G. References
1. Governing Revised Codes of Washington (RCW) and Washington Administrative Codes (WAC)
 - a. Chapter 09.73 RCW, Rights of Privacy
 - b. Chapter 35A RCW, Optional Municipal Code
 - c. Chapter 38.52 RCW, Emergency Management
 - d. Chapter 38.52.110 RCW Use of Existing Services and Facilities
 - e. Chapter 38.54 RCW State Fire Service Mobilization
 - f. Chapter 52.02 RCW Fire Protection Districts

- g. Chapter 70.102 RCW Hazardous Substance Incidents
- h. Chapter 70.105 RCW Hazardous Waste Management
- i. Chapter 70.136 RCW Hazardous Materials Incidents
- j. Chapter 118 WAC Emergency Management
- k. Chapter 118.04 WAC, Emergency Worker Program
- 2. Other Governing Statutes
 - a. Public Law 93-288, The Disaster Relief Act of 1974, as amended by Public Law 100-707, The Robert T. Stafford Disaster Relief and Emergency Assistance Act
 - b. Public Law 920 Federal Civil Defense Act of 1950, as amended
 - c. Public Law 96-342 Department of Defense Appropriations Act 1981
 - d. Public Law 99-499 Superfund Amendment and Reauthorization Act (SARA) of 1986, Title III, Emergency Planning Community Right-to-Know Act (EPCRA)
- 3. Plan References
 - a. WA State Comprehensive Emergency Management Plan (CEMP)
 - b. WA State Dept. of Health, Office of Radiation Protection, Radiological Emergency Response Plan and Procedures, 2007
 - c. WA State Fire Services Resources Mobilization Plan, 2007
 - d. WA State Integrated Fixed Facility Radiological and Chemical Protection Plan, 2008
- 4. Local Plans
 - a. Chelan County Code
 - b. Chelan County Interlocal Agreements
 - c. Chelan County EOC Manual
 - d. Chelan County Duty Officer's Manual
 - e. Chelan County Unusual Occurrence Manual
 - f. Chelan County Amber Alert Plan
 - g. Snoqualmie and Steven's Pass Incident Action Plan Winter Rescue
 - h. R.A.C.E.S. Plan